



**State of New Jersey**  
**DEPARTMENT OF HEALTH**  
DIVISION OF FAMILY HEALTH SERVICES  
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[www.nj.gov/health](http://www.nj.gov/health)

MARY E. O'DOWD, M.P.H.  
*Commissioner*

**CHRONIC DISEASE ADVISORY COUNCIL**  
October 11, 2012  
Minutes

Attendees: Melita Jordan, Nancy Rhodes, Phillip DeRea, Andrew Miller, Sunil Parikhl, Karen Blumenfeld, Uta Steinhauser, Melissa Santorelli and Josette Kamara

Nancy R. opened the meeting with a welcome and a brief introduction of the new Chronic Disease Prevention Control, Senior Executive Director Ms. Melita Jordan.

Everyone introduced themselves.

Melita J. brought up the Sunshine Law. She expressed Chronic Disease Advisory Council (CDAC) is a public meeting and in the past has not been following the Open Public Meetings Act; it's important to sunshine the CDAC meetings.

1. CDAC meetings will be published in the largest newspaper in NJ which is the Star Ledger and also in the NJ State Register to comply with the Open Public Meetings Act.
2. 60 day advance notice is required for submission to meet publication.
3. We can use Doodle to schedule future CDAC meetings.
4. Minutes will be posted on DOH/Division of Family Health Services. A drafted copy of the minutes will be sent to Nancy and members for review prior to posting.
5. An opportunity for public comments written and/or oral will be provided during scheduled meetings.
6. The Advisory committee will determine the length of time for public comment on the agenda.

Member's List

Nancy R. will let us know the active members or non-active members and what is vacant.

There are opportunities to appoint new members to fill vacancies on the Advisory Board.

Chronic Disease Prevention Control (CDPC) will be utilizing our communication person, Lillian Pfaff, and our IT person, Renae Flickinger, for updating our website and posting our minutes.

Josette will forward a copy of the ByLaws and sending potential new members application forms to all members for prospective candidates.

CDAC will take a leadership role in facilitating stakeholder group participation.

1. A representative from external groups from the same organization will be designated to represent the organization.
2. The list of external and internal stakeholders has not been exhausted.
3. The NJ Medicaid Office provides the largest share of client services; therefore CDAC needs to have an understanding on what they are doing in terms of delivering state wide services. As well as the changes that are forthcoming from Centers for Medicaid Services (CMS) for example, providing reimbursement and well provider incentives.
4. Eligibility Criteria – There will be changes at the Federal level / The Affordable Care Act
5. Department of Health (DOH) serves those that are below the poverty level and those uninsured and underinsured.

Evaluating our scope of services in view of Affordable Care Act (ACA)

1. We are not inclusive in covering all chronic conditions; our programs are categorical secondary to federal funding
2. Transitional care from childhood – life cycle, but does CDAC build infrastructure services that we will address young children that were born with special needs as well as what do we do in terms of making sure we connect the dots as they get older.
3. The New Jersey Department of Health developed its Strategic Plan for 2012-2015 which describes the work to address our central challenges. The Coordinated Chronic Disease State Plan will incorporate strategies to align with the Department's new strategic plan, Healthy NJ 2020 and the State Health Improvement Plan.

CDPC will be changing its name to reflect health and wellness.

Program Management and Leadership and Organizational Function and Structural for the Coordinated State Plan document submission date to CDC October 26, 2012.

CDPC is in its 2<sup>nd</sup> year of planning/implementing. We have approx. \$500,000 left to spend on this project.

We need to have consumers' representation and be geographically represented.

State Plan should be completed by state fiscal year - June 30, 2013.

#### Project Time Line:

Last CDAC meeting June 21, 2012 held the largest stakeholder meeting. Next stakeholder's meeting is December 6, 2012 at the Medical Society Bldg, 2 Princess Road, Lawrenceville, NJ 08648.

This plan is a stakeholder's plan; DOH is a partner. It's about what's happening in the State of NJ. Addressing the issues from all aspects of every ethnicity in terms of gaps in the services; and on how we can reduce the burden of CDPC.

#### Work Groups:

December 6, 2012 meeting can be an opportunity to articulate the vision and develop work groups.

- What are the gap and/or environment issues?
- What are the health issues?
- What are the policy drivers? – Developing long term policies.
- Sustainability.
- Stakeholders.
- Need a preliminary chart prior to the December 6 meeting.
- Healthy number of stakeholders - 40 or less.

#### Recommendations:

CDAC is the body that will make the recommendations to the Department that will go forth in terms of shaping this plan. DOH has stakeholders that are going to have input but CDAC was selected by the Commissioner to represent public recommendation policies.

Recommendation for CDAC size 15-20 members.

#### State Plan April 2013:

The submission date for the State Plan written document for internal review to CDPC Unit is June 30, 2013 and to the Centers for Disease Control and Prevention (CDC) is August 2013.

Next CDAC meeting will be scheduled through Doodle for January 2013.